

## Quality Accredited Boatyard (QAB) & Boat Grading Scheme: Booking Form

<b>Contact Name</b>			
<b>Company</b>			
<b>Address</b>			
<b>Postcode</b>			
<b>Telephone number</b>			
<b>Email address</b>			
<b>Name and address of site to be audited, if different from above</b>			<b>Opening Hours:</b>
<b>Contact Name at site to be audited</b>			Nos of staff : Full time: Part time:                      Seasonal:
<b>Telephone Number</b>			
<b>E-Mail Address</b>			
<b>Number of Boats</b>			
<b>How many days of the week do you turnaround boats?</b>		<b>Tick which are your primary / advertised turnaround days</b>	Sat, Sun, Mon, Tues, Weds, Thurs, Fri
<b>If applicable, detail the number of boats and their class that have been taken out of service from last grading</b>			
<b>If applicable, detail the number and class of boats that have been added since last grading</b>			
<b>I would like the following Assessment (see further page for fees) – please tick one of the boxes below</b>			
• Quality Accredited Boatyard only			<input type="checkbox"/>
• Quality Accredited Boatyard & Boat Grading Scheme			<input type="checkbox"/>
• Boat Grading Scheme			<input type="checkbox"/>

For QAB, please enclose the following documentation:

- Self Analysis Form
- Brochure and any marketing material
- Hire Terms and Conditions
- Booking Form

- Boat Acceptance Certificate
- Customer Log Sheet – or equivalent documentation
- Quality Feedback Form
- Any other relevant documentation

If any of the documentation above is not applicable at your base, please just send the documentation in use.

By signing below, you are confirming that you have read, understood and agree to be bound by the QAB and Boat Grading Terms of Business:

Name: .....

Position: .....

Signature: .....

Date: .....

**Data Protection**

The personal information of the person(s) identified above will be used by British Marine Federation to organise and operate the QAB assessment (and if applicable the Boat Grading Scheme) and will include, where necessary, the sharing of such information to British Marine's third party nominated assessors. The Company identified above shall obtain the prior written consent from such persons(s) for the use of their information for these purposes and agrees to indemnify British Marine Federation for any claims, costs, losses, charges or penalties suffered or incurred by British Marine Federation and arising from the Company's failure to obtain such consent.

